SPECTRUM HEALTH MASTER PLAN

CORE TEAM MEETING NOTES / ACTION ITEMS

NAVIGANT **nbbj**

Project: SPECTRUM HEALTH SYSTEM MASTER PLAN
Meeting Date: 10/7/2019
Issue Date: 10/7/2019
Prepared By:

Participant	Present	Participant	Present	Participant	Present
Alan Kranzo	Yes	Donald Bellefeuille	Yes	Nico Bracco	No
Sean Easter	No	Paula Buick	No	Eileen Trimbach	No
Brian Brasser	Yes	Mike Romano	Yes	Ryan Hullinger	No
		Lindsley Withey	Yes	Kim Way	Yes
		Sushil Bose	Yes	Chris Vishey	No
		Kaitlin Wolcott	Yes		



648 Monroe 4th Floor Brass Works Building Suite 400 Core Team Meeting Meeting Location: Meeting Purpose:

Note: I nformation being documented represents our best understanding of the discussions held and decisions reached at this meeting. Please report any inaccuracies within 48 hours. Items indicated as action items may affect project budget and/or schedule and require immediate attention by the responsible party.

MICROSOFT TEAMS MEETING INFORMATION Conference Line: +1 616-552-9548, Conference ID: 659 903 08# Join the virtual meeting via your calendar invite.

24 Website revie 26 Real Estate St 27 Real Estate Coneed of a sun 28 Butterworth I 29 Data to Navig 30 31 32 1 Finalized Mee 2 May need I b. Blodgett St c. Individual F 2 Data element 3 Reviewed Gra 2 Indicate th: 5 Cover Gran E Review wit	input from Spectrum Health riew. Strategy discussion. Contract Specialists's site plans session/discussion. Confirm riveyor for campus site plans. 1 Parking Strategy discussion.	TEAM ACTION RESPONSIBLE Sean Easter Donald Bellefeuille Alan Kranzo Alan Kranzo	8/13/2019 8/20/2019 8/20/2019	8/30/2019 9/10/2019 9/30/2019	PROGRESS/RESOLUTION Deal sheet to Nicolas from Sean. NBBJ doing punch list for Paula McKenzie review	STATUS On Track On Track
23 Cost Model ir 24 Website revie 26 Real Estate St 27 Real Estate Coneed of a sur 28 Butterworth ir 29 Data to Navig 30 31 31 32 1 Finalized Mee 2 May need t b. Blodgett St c. Individual F 2 Data element 3 Reviewed Gra 2 Review wit 5 Review wit	input from Spectrum Health riew. Strategy discussion. Contract Specialists's site plans session/discussion. Confirm urveyor for campus site plans.	Sean Easter Donald Bellefeuille Alan Kranzo	8/13/2019 8/20/2019 8/20/2019	8/30/2019 9/10/2019	Deal sheet to Nicolas from Sean. NBBJ doing punch list for Paula McKenzie review	On Track
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need of a sun Butterworth I Data to Navig John School Sch	rveyor for campus site plans.	Alan Kranzo	0/20/2010		Driven by data info.	On Track
28 Butterworth I 29 Data to Navig 30 31 32 1 Finalized Mee 2 May need to b. Blodgett St. c. Individual F 2 Data element 3 Reviewed Gra 2 Indicate the B. Cover Gran E. Review wit			8/20/2019	9/17/2019	Specialists confirming property ownership by municipality. Surveyor to be confirmed.	On Track
30 31 32 1 Finalized Mee 2 May need to b. Blodgett Sc. c. Individual F 2 Data element 3 Reviewed Gra 2 Indicate the 8 Cover Gran 8 Review wit		Sean Easter	8/20/2019	8/27/2019	Complete benchmark tied to volume - similar to Blodgett.	On Track
1 Finalized Mee 2 May need to b. Blodgett Sc. c. Individual F 2 Data element 3 Reviewed Gra 2 Indicate the B. Cover Gran E. Review with	igant.	Alan Kranzo	8/20/2019	8/30/2019	Simple system data is being released to Navigant. Waiting for State Document full execution to release sensitive data. A data status meeting is being scheduled to confirm outage.	At Risk
1 Finalized Mee 2 May need to b. Blodgett Sc. c. Individual F 2 Data element 3 Reviewed Gra 2 Indicate the B. Cover Gran E. Review with		-		+		
1 Finalized Mee 2 May need to b. Blodgett St. c. Individual F 2 Data element 3 Reviewed Gra 2 Indicate the B. Cover Gran E Review with		-		+		
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2. May need to b. Blodgett St. c. Individual F. 2. Data element 3. Reviewed Grave. 12. Indicate th: 15. Cover Grand R. Review with 15. Cover Grand R. Revie		MEETING NO	TES			
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b. Blodgett St. c. Individual F 2 Data element 3 Reviewed Gra 2 Indicate th: 5. Cover Gran E Review wit		/ C++- (40/40) Al	all a de a de da			
c. Individual F Data element Beviewed Gra Lindicate the Cover Gran Review wit	d to follow up w/ BarlowMcCarthy after Meeting on Thursday w					
2 Data element 3 Reviewed Gra 8. Indicate the 5. Cover Gran 8. Review with	Summit- Brian would like to review deck ahead of time for initia	al review, and then get to	rest of meeting a	attendees befo	re 10/15	
3 Reviewed Gra B. Indicate the B. Cover Gran E. Review with	Regional Meeting (10/29 & 10/30 @ Grand Rapids)- Set up "W	/ar Room"				
2. Indicate the	nts still needed for Lakelands will be covered onsite					
18. Cover Gran	rand Rapids Deck (Meeting Duration: 1 hour)					
Z. Review wit	hat we have been working with Exec Team/Steering committee	(with Gwen representing	regionals) and th	hat we have no	t reached Options Phase yet, still looking for input f	rom group
End of Cossion	and Rapids with all inpatient/outpatient sites, not just the Medi	ical Mile				
4 End of Session	ith group the assumptions for each market and ask for any other	er major issues each mark	et leader is facing	g		
4 🖪	on on Thursday- Preview materials for Steering Committee Nex	xt Week with Brian and A	ian			
NEXT STEPS:	·					
NEXT MEETIN	<u></u>					
	ING: Tuesday, October 14th					
		END OF				