

SPECTRUM HEALTH MASTER PLAN
CORE TEAM MEETING NOTES / ACTION ITEMS

11/4/2019



Project: SPECTRUM HEALTH SYSTEM MASTER PLAN
Meeting Date: 10/28/2019
Issue Date: 11/1/2019
Prepared By: Kaitlin Wolcott



Meeting Location: 648 Monroe 4th Floor Brass Works Building Suite 400
Meeting Purpose: Core Team Meeting

Participant	Present	Participant	Present	Participant	Present
Alan Kranzo	Yes	Donald Bellefeuille	Yes	Nico Bracco	No
Brian Brasser	Yes	Paula Buick	No	Eileen Trimbach	Yes
Patrick Mckown	No	Mike Romano	Yes	Ryan Hullinger	No
Daniel Bacchioc	No	Lindsley Withey	Yes	Kim Way	Yes
		Sushil Bose	No	Chris Vishey	No
		Kaitlin Wolcott	Yes		

Note: Information being documented represents our best understanding of the discussions held and decisions reached at this meeting. Please report any inaccuracies within 48 hours. Items indicated as action items may affect project budget and/or schedule and require immediate attention by the responsible party.

MICROSOFT TEAMS MEETING INFORMATION
Conference Line: +1 616-552-9548, Conference ID: 659 903 08#
Join the virtual meeting via your calendar invite.

TEAM ACTION ITEMS						
No.	ACTION	RESPONSIBLE	OPEN	DUE	PROGRESS/RESOLUTION	STATUS
23	Cost Model input from Spectrum Health	Alan Kranzo	8/13/2019	8/30/2019	In progress. Based on the projects identified for	On Track
24	Website review.	Donald Bellefeuille	8/20/2019	9/10/2019	Website is now active.	Completed
27	Real Estate Contract Specialists's site plans session/discussion. Confirm	Alan Kranzo	8/20/2019	9/17/2019	NBBJ is interpreting input from SHS facility	Completed
28	Butterworth Parking Strategy discussion.	Alan Kranzo	8/20/2019	8/27/2019	Complete benchmark tied to volume - similar to Blodgett.	Completed
29	Data to Navigant.	Alan Kranzo	8/20/2019	8/30/2019	Need Lakeland data.	On Track
30	Key room counts established.	Mike Romano	8/20/2019	11/1/2019	In progress.	On Track
31						
32						
33						
MEETING NOTES						
1	Recap of SteerComm Meeting					
	a. Need to determine location of Cardiothoracic clinic					
	b. West building & NICU will not be coming down in the near future					
	c. Compress regional footprint: hospitals are too big and microhospital footprint needs to be explored to be more efficient					
	d. Ortho ASC is still under consideration					
	e. Create lease matrix and prioritization. Indicate purchase, build, release					
2	Regional Meetings					
	a. Schedule time to review Grand Rapids data and market with Suzette and Brian					
	b. List each workshop and participant					
3	Remaining Analyses					
	a. Parking: Include visitors, average daily patient visits, staff at shift change					
	b. Post-acute: discharge disposition distribution vs. national benchmark to see what % of our patients we're able to take care of in each market. Chad Tuttle needs to be invited to meetings for the Medical Center; request if he has a PAC strategy plan document					
	c. Impact on ambulatory space if 20-30% of visits are telemed. Also need to consider other ways to create access (e.g. Meijer walk-in clinics)					
	d. Models of care: Ratios for PCP models; best practices for multi-disciplinary clinics					
4	Financial quantification					
	a. IP Beds / Acuity: As we're building, show how SH has trended over the last 3-5 years and project growth over 5 years. SH has had natural growth and want to exceed this.					
	b. New physicians: How does SH think about downstream value? Alan to connect us with someone and included Suzette Hershman					
	c. Butterworth capacity: Optimistic that BW will grow with new PCP base and growth outside the 13 counties. Where do we not have a presence, both within and beyond 13 counties?					
5	Lakeland data - need a status update					
	NEXT STEPS: Schedule Grand Rapids review; schedule physician planning meeting; update on Lakeland data					
	NEXT MEETING: Core Team November 4th					
	END OF NOTES					